

STARK COUNTY COMBINED BOARD OF HEALTH

February 12, 2025

The regular meeting of the Stark County Combined Board of Health was called to order by Jennifer Kungle, at 8:00 am. Members in attendance were:

David Benner Phil Francis Karen Hiltbrand

Braden Kail Jennifer Kungle Terrence Seeberger

A motion was made by David Benner, seconded by Karen Hiltbrand, that the minutes of the January 8, 2025, meeting be approved by the Health Commissioner and Secretary to the Board. The voice vote was unanimous and the motion passed.

FINANCIAL

A motion was made by Karen Hiltbrand seconded by David Benner that the following resolution authorizing payment of vouchers for January 2025 be approved as seen in the attachments.

RESOLUTION

BE IT RESOLVED, by the Board of Health of the Stark County Combined General Health District, Stark County, Ohio:

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SECTION 1: That the expenses as presented by Kirkland Norris, Health Commissioner of the Stark County Combined General Health District be approved for payment.

SECTION 2: That the Auditor of Stark County be and is hereby authorized to draw warrants on Stark County, Treasurer, for payment of vouchers, hereof.

ADOPTED: March 12, 2025, by the STARK COUNTY COMBINED BOARD OF HEALTH

_____	_____
_____	_____
_____	_____
_____	_____

With two abstentions, the voice vote was unanimous and the motion passed.

RESOLUTION

It was moved by David Benner, seconded by Karen Hiltbrand, that the **PAYROLL REIMBURSEMENT** be approved as submitted in the attachment: NOW THEREFORE, Kirkland Norris, Health Commissioner, is hereby ordered and authorized to sign any payroll forms required by the Office of the Auditor for the warrant dates of February 12 and 26, 2025, to transfer, advance, or reimburse District Health for salaries, PERS, insurance, Medicare, and travel from Funds 006, 007, 008, 018, 025, 049, 085, 095, 125, 162, 163,

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216, 258, 288, 411, 412, 413, 519, 553, 560, 632, 721, 722, 965 and 966. The voice vote was unanimous and the motion passed.

The resolution shall take effect and be in force from and after the earliest period allowed by law, adopted March 12, 2025, by the Board of Health, Stark County Combined General Health District.

PRESIDENT

SECRETARY

A motion was made by Karen Hiltbrand, seconded by David Benner, authorizing the reimbursement of personnel items for the month of January 2025. The voice vote was unanimous and the motion passed.

A motion was made by Karen Hiltbrand, seconded by David Benner, authorizing the Transfer of Appropriations for the month of January 2025. The voice vote was unanimous and the motion passed.

Mr. Norris presented the financial report, as seen in the attachments. A motion was made by David Benner, seconded by Karen Hiltbrand, to approve the monthly financial report as presented. The voice vote was unanimous, and the motion passed.

A motion was made by Braden Kail, seconded by Karen Hiltbrand, to authorize renaming the following funds:

- Fund 125 from Maternal Child Health to Adolescence Resiliency Grant

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- Fund 224 from Community Health Worker Development to COVID Enhanced Operations
- Fund 246 from Mobile Unit Grant to One Ohio Grant
- Fund 411 from Prescription Drug Overdose Grant to Regional Linkage Grant

The voice vote was unanimous and the motion passed.

PERSONNEL

A motion was made by Karen Hiltbrand, seconded by David Benner to grant approval for Walter Doerschuk to attend the All Hazards Incident Training in Columbus, OH on February 26-27, 2025, with expenses not to exceed: \$430.00 lodging; \$260 transportation; and \$80 for meals for a total of \$770. The voice vote was unanimous and the motion passed.

A motion was made by Karen Hiltbrand, seconded by Braden Kail, to grant approval for the Health Commissioner to hire three intermittent/seasonal employees for the Mosquito Control Program. The hourly rates are as follows: two daytime employees at \$15 per hour each, and one nighttime sprayer at \$20 to \$25 per hour. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by David Benner to grant permission for the Health Commissioner to hire an Environmental Technician – Summer Internship Employee at \$15 per hour. The voice vote was unanimous and the motion passed.

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BOARD OF HEALTH CONTINUING EDUCATION

Paul DePasquale, Environmental Health Director, Randy Ruszkowski, Unit Manager, and Jorian Krob from County GIS, presented the Private Water Systems App (utilized on a computer, tablet, smartphone, or other electronic devices).

REPORTS

Amanda Uhler, Director of Nursing Services, presented the **NURSING REPORT**, seen in the attachment labeled Nursing Service Board Notes.

A written report was provided by Dr. Maureen Ahmann, Medical Director, regarding Avian Influenza. As seen in the attachment labeled Medical Director's Report.

Kay Conley, Director of Administration and Support Services, presented the **ADMINISTRATION AND SUPPORT SERVICES REPORT**, seen in the attachment labeled Administration and Support Services Board Report.

Debbie Dawson, **LEGAL ADVISOR**, Ms. Dawson stated that she would discuss her update in the Executive Session.

Paul DePasquale, Director of Environmental Health Services, presented the **ENVIRONMENTAL HEALTH REPORT**, seen in the attachment labeled Environmental Health Notes.

VARIANCES

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There were no variances for the month.

OLD BUSINESS

There was no Old Business for the month.

NEW BUSINESS

A motion was made by Braden Kail, seconded by Phil Francis, to grant approval for the Homeowners who have applied for the home sewage treatment system replacement/repair funding assistance through the Ohio Water Pollution Control Loan Fund. The applicants have qualified in accordance with the criteria set forth by the Board of Health in the Stark County Home Sewage Treatment System Assistance Program – Owner Application. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by Phil Francis, to grant approval for the Health Commissioner to enter into a Memorandum of Understanding (MOU) with the City of North Canton to provide backup plumbing inspection services for residential and commercial projects in the City of North Canton. The MOU shall be effective from February 12, 2025, through December 31, 2030. The voice vote was unanimous, and the motion passed.

A motion was made by Karen Hiltbrand, seconded by David Benner, to grant approval for the Health Commissioner to enter into agreements with the following entities in

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accordance with their specific grant program and funding amount, through the Ohio

Department of Health (unless otherwise noted):

- Educational Service Center of Eastern Ohio; FY25 Cribs for Kids and Safe Sleep Grant addendum; \$750
- Alliance City Health Department; FY23 Covid 19 Enhanced Operations Grant addendum; \$11,450

These agreements are on the standard template issued by the Stark County Health Department and have been reviewed and approved by legal counsel. The voice vote was unanimous, and the motion passed.

Amanda Kelly, Health Promotion and Planning Manager, provided the Board Members with a Strategic plan update.

EXECUTIVE SESSION

A motion was made by Braden Kail, seconded by Phil Francis, to enter into an Executive Session at 9:20 a.m. to discuss pending or imminent court action and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Also invited to the Executive session were Laurie Middleton, HR Manager, and Steve Ling, Fiscal Manager. The roll call was unanimous, and the motion passed.

The Board of Health moved out of Executive Session at 9:51 a.m.

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A motion was made by Terry Seeberger, seconded by David Benner, to authorize the Health Commissioner to pay Health Department employees' accumulated vacation that accrued with the Health Department or other public service entities at the rate that each entitled employee earned at the time the entitled vacation accrued. The voice vote was unanimous, and the motion passed.

BOARD OF HEALTH CONCERNS/HEALTH DEPARTMENT ACTIONS

A Board of Health member expressed serious concern regarding the increase in the death by firearms and how this issue is a public health concern. The Health Commissioner shared the Suicide Fatality and Child Fatality review process that the health department leads within the community. Reports are provided to the State of Ohio and recommendations regarding the prevention of death by firearms are made to the State and Local levels. Many recommendations have been enacted at the local level and the health department is committed to reducing deaths by firearms within the combined general health district.

HEALTH COMMISSIONER'S COMMENTS

Mr. Norris informed the Board Members that the District Advisory Council meeting will take place on March 6, 2025, at 7:00 p.m. at the Stark County Health Department. There are no Board Members up for renewal from the DAC. Karen Hiltbrand and David Benner

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have been reappointed by their respective cities. The DAC will be appointing members to the District Licensing Council.

Mr. Norris thanked the Fiscal Manager Search Committee that worked together in the interview process to replace Steve Ling's position; the team selected Trisha Tipple, who has experience with the county systems. Mr. Norris provided the Board Members additional details on Trisha Tipple's background in his Board notes.

At this time, the local levels are not being affected by the current Executive Orders from President Trump. Mr. Norris will continue to provide the Board Members with updates.

The 2026 Budget will be discussed for approval at the March Board Meeting.

Mr. Norris gave an update on the garage space. The lease has been signed, and March 1, 2025, is the tentative move-in date. The Board members will have the opportunity to tour the garage area once we move in.

ADJOURNMENT

Being no further business, the meeting was adjourned at 10:02 a.m., with the next regular meeting scheduled for Wednesday, March 12, 2025, at 8:00 a.m. at the Stark County Health Department.

PRESIDENT

SECRETARY

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